

## Hawthorn Tree Primary School

### NO-SMOKING POLICY

#### Introduction

Secondhand smoking, breathing in other people's tobacco smoke, has been shown to cause cancers, heart and respiratory disease in non-smokers.

**Health Improvement and Protection Act 2006**, states that by Summer 2007 all enclosed work places would need to be smokefree.

**The Health and Safety at Work Act 1974**, places a duty on employers to provide a working environment that is:

'Safe, without risks to health'

*(Insert name of School)* acknowledges that secondhand tobacco smoke is both a public and work place health hazard and have therefore adopted this no smoking policy

#### Aims of the Policy

The policy seeks to:

- o Guarantee a healthy working environment and protect the current and future health of employees, pupils, parents and visitors
- o Guarantee the right of non-smokers to breathe in air free from tobacco smoke
- o To comply with National Legislation, Health & Safety Legislation and Employment Law
- o Raise awareness of the dangers associated with exposure to tobacco smoke
- o Take account of the needs of those who smoke and to support those who wish to stop

#### Restrictions on Smoking

Smoking is not permitted in any part of the premises, entrances or grounds at any time, by any person regardless of their status or business with the School.

Smoking will not be tolerated at entrances and exits and is not permitted in any of the following areas, lifts, corridors, stairways or wells, toilets, meeting or staff rooms or other areas *(specify as necessary)*

#### Visitors

All visitors, contractors and deliverers are required to abide by the no-smoking policy. Staff members are expected to inform visitors of the no-smoking policy. However they are not expected to enter into any confrontation which may put their personal safety at risk.

#### Vehicles

Smoking is not permitted in company vehicles or any vehicles being used on School business

#### Support for smokers

Any smoker requiring help and support in giving up smoking are encouraged to seek assistance from the local NHS Phoenix Stop Smoking Service, Beech House, Witham Park, Waterside South, Lincoln LN5 7JH Tel: 01522 550681 or the National Don't Give Up Giving Up free-phone helpline 0800 169 0 169

#### Disciplinary Action

*Detail the action to be taken against staff, who disregard the policy.*

#### Monitoring and reviewing

This policy will be reviewed *(state the regularity)* to ensure that it continues to meet the aims. The No-smoking policy Co-ordinator is Miss Joanna Glew, she be can be contacted at the school.

Comments related to the maintenance of this policy should be directed to the No-smoking policy Co-ordinator

This policy was adopted by the Senior Leadership Team at their meeting on 30/11/10