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**Date approved by Governors:** May 2015  
**Date for review:** May 2018

**Schools' duties around accessibility for disabled pupils.**

Schools and LAs need to carry out accessibility planning for disabled pupils. These are the same duties as previously existed under the Disability Discrimination Act and have been replicated in the **Equality Act 2010** Part 5A of the Disability Discrimination Act 1995 (DDA) requires the governing body to:

- Promote equality of opportunity for disabled people: pupils, staff, parents, carers and other people who use the school or may wish to; and prepare and publish a Disability Equality Scheme to show how they will meet these duties.
- This **Accessibility Plan** and the accompanying action plan forms part of the **Disability Equality Scheme** and sets out how the governing body will improve equality of opportunity for disabled people. The SEN and Disability Act 2001 extended the DDA to cover education, so since 2002 the Governing Body has had three key duties towards disabled pupils under part 4 of the DDA.
  1. Not to treat disabled pupils less favourably for reasons related to their disability
  2. To make reasonable adjustments for disabled pupils, so that they are not at a substantial disadvantage including potential adjustments which may be needed in the future.
  3. To plan to increase access to education for disabled pupils.

This plan sets out the proposals of the Governing Body of the school to increase access to education for disabled pupils in the three areas required by the planning duties in the DDA.

1. Increasing the extent to which disabled pupils can participate in the school curriculum;
2. Improving the environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services;
3. Improving the delivery to disabled pupils of information which is provided in writing for pupils who are not disabled.

It is a requirement that the school's **Accessibility Plan** is resourced, implemented and reviewed and revised as necessary. Our Policy includes a plan showing how the school will address our identified priorities. This plan incorporates the school's intention to increase access to education for disabled pupils. In drawing up the **Accessibility Plan** the school has set the following priorities:

- To provide safe access throughout the school for all school users, irrespective of their disability.
- To ensure that the teaching and learning environment and the resources used are suitable for all staff and pupils, tailoring the requirements to suit individual needs.
- To provide training to all staff regarding the needs of disabled people and how to provide assistance to enable them to enjoy the school experience as fully as possible.

*This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.*

Our school is committed to providing an accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion. Hawthorn Tree School plans, over time, to ensure the accessibility of provision for all pupils, staff and visitors to the school. An Accessibility Plan will be drawn up to cover a three year period. The plan will be updated annually. The Accessibility Plan will contain relevant actions to:

1. Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers reasonable adjustments to the physical environment of the school and physical aids to access education.
2. Increase access to the **curriculum** for pupils with a disability, expanding and making reasonable adjustments to the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.
3. Improve and make reasonable adjustments to the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include hand-outs, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.
4. The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken regularly. It may not be feasible to undertake some of the works during the life of this first Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new Plan for the following period.
5. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access". The School website will make reference to this Accessibility Plan as a statutory requirement. The School's complaints procedure covers the Accessibility Plan. The Plan will be monitored through

the Curriculum and the Premises Committees of the Governors. We acknowledge that there is a need for on-going awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

**Hawthorn Tree School Accessibility Plan 2015 - 2018**  
**Improving the Physical Access at Hawthorn Tree School**

An Access Audit	Item	Activity	Timescale	Cost £
1.	SIGNAGE	Appropriate signs for visually-impaired.	By Sept 2016	£500
2.	DOOR ACCESS	Suitably contoured	In place	-
3.	UNEVEN AREAS IN PLAYGROUNDS	Repaint white lines when necessary to mark level transitions.	By Sept 2015	£100
4.	DOOR HANDLES	Ensure door handles contrast in colour with main body of door.	In place	-
5.	AUTOMATIC DOOR ACCESS	Front entrance	In place	-
7.	LIGHTING	Outdoor lighting for KS2 Playground	By Sept 2017	£1000
9.	DISABLED TOILETS	Disabled toilets available staff and children.	In place	-
10.	SCHOOL ENTRANCE ENHANCED RECEPTION FOR HEARING IMPAIRED	Better access for the hearing impaired	By Sept 2016	£750
11.	TRAINING FOR STAFF TO ASSIST WITH PUPILS PHYSICAL NEEDS	Staff Training – Diabetes/ Hearing/ Leukaemia/	Ongoing – annual audits of cohort needs, updated over the year.	£1000

### Hawthorn Tree School Accessibility Plan 2015 - 2018

Improving the Curriculum Access at Hawthorn School Target	Strategy	Outcome	Responsibility	Time-frame	Achievement
Training for teachers on differentiating the curriculum	Undertake an audit of staff training requirements	All teachers are able to more fully meet the requirements of disabled children's needs with regards to accessing the curriculum	Inclusion Team	Oct 2015	Increase in access to the curriculum
Audit of pupil needs and staff training to meet those needs.	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life- preparation learning. The use of other professional partners has been made available.	All staff/Inclusion Team	As need arises for individual children In place.	Increase in access to all school activities for all disabled pupils
All out-of-school activities are planned to ensure, where reasonable, the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all	SLT Sports Leadership BV	Oct 2015	Increase in access to all school activities for all disabled pupils

		current and future legislative requirements			
Classrooms are organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	Teaching Staff and Inclusion Team	May 2015	Increase in access to the National Curriculum
Training for Awareness Raising of Disability Issues	Provide training for governors, staff, pupils and parents Discuss perception of issues with staff	Whole school community aware of issues relating to Access	Inclusion Team and SLT	As the need arises for individual children In place	Community will benefit by a more inclusive school and social environment

### Hawthorn Tree School Accessibility Plan 2015 - 2018

<b>Improving the Delivery of Written Information at Hawthorn Tree School TARGET</b>	<b>STRATEGY</b>	<b>OUTCOME</b>	<b>RESPONSIBILITY</b>	<b>TIME FRAME</b>	<b>ACHIEVEMENT</b>
Availability of written material in alternative formats when specifically requested.	The school will make itself aware of the services available for converting written information into alternative formats.	The school will be able to provide written information in different formats when requested for individual purposes	Office/SLT/ Inclusion team	Sept 2015	Delivery of information to disabled pupils improved

Make available school brochures, school newsletters and other information for parents in alternative formats when specifically requested.	Review all current school publications and promote the availability in different formats when specifically requested	All school information available for all who request it.	Office/SLT/ Inclusion team	July 2015	Delivery of school information to parents and the local community improved
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Obtain advice on alternative formats and use of IT software to produce customized materials.	All school information available for all who request it	Office/SLT/ Inclusion team	Sept 2015	Delivery of school information to pupils & parents with visual difficulties improved.
Raise the awareness of adults working at and for the school on the importance of good and effective communications systems.	Arrange training courses.	Awareness of target group raised	Inclusion team	Oct 2015	School is more effective in meeting the needs of all.