

**Hawthorn Tree Primary School**  
**Governor Responsibilities**  
**Appendix 1**

**Committee Membership**

**Resources**

(Finance, Premises, Staffing and Health and Safety)

Martin Lister  
John Poucher - Chair of Governors  
Graham Parkinson  
John Ailsby  
Cara Knight  
Tim Bishop

**Strategy**

(Data, Admissions, Curriculum and Safeguarding)

Pamela Elton- Vice Chair  
Martin Lister  
John Poucher  
Janice Carder  
Yazmeen Kadar  
Jacqui Ward  
Svetlana Jermakoma

**Focused School Visits by Governors**

Governors briefed on Policy document checks and areas of focus by Headteacher at Governing Body meetings 3 times per academic year at the beginning of terms 2, 4 and 6. Governors to visit allocated class or group and submit report using form provided. (Item included on Governing Body meeting agenda).

**Health and Safety Governors**

Tim Bishop and John Ailsby

**Safeguarding Governor**

Jacqui Ward

**SEN Governors**

Pamela Elton  
Janice Carder

**Child Protection Governor**

Jacqui Ward

**Staffing and Curriculum Monitoring**

Resources and Strategy Committees

**School Meals and Healthy Eating**

Tim Bishop

**Complaints and Disciplinary Committee**

John Ailsby  
Jacqui Ward  
Tim Bishop

**Headteacher and Teacher Performance Management Review Officer**

Graham Parkinson

**School's Disciplinary Appeals Committee**

Pam Elton  
Janice Carder  
Svetlana Jermakoma

**Clerk to the Governors Annual Performance Review Officer**

John Poucher

**Focused School and Classroom visits**

All Governors

**Pay Policy Salary Appeals Committee**

Graham Parkinson  
Pam Elton

**Behaviour Review Governor**

Janice Carder

**Termly Book checks**

Pam Elton  
John Ailsby  
Jacqui Ward

**School Website Governor**

John Poucher

**Policy Reviews**

All governors

**Anti Bullying Governor**

Janice Carder

**Link Governor**

John Poucher

**Headteacher Performance Management**

John Poucher  
Graham Parkinson  
John Ailsby  
Pamela Elton

**Whistle Blowing Champion**

Pamela Elton

**Governing Body Research Team**

John Ailsby  
Pamela Elton  
Janice Carder  
John Poucher

**Marketing Group governor**

John Ailsby

**School Data Protection Governor**

John Poucher